Would you love to pack up your camera next summer and capture the landscapes in Yellowstone National Park? If you could measure receding glaciers in the Arctic or explore the universe in one of North America’s premier observatories, would that renew your passion for teaching science? Could you spark your creativity by spending time with one of YouTube’s brightest new stars, or do you just need time to stargaze in Big Sky Country with that telescope you never really mastered?

What about renewing your commitment to healthy living by taking time over the summer to bike in southern France and watching the le Tour de France? Have you wondered what it would be like to study with a renowned chef in New Orleans or explore the social and political issues evident in Europe’s street art? How inspirational would it be to document your family’s heritage in the places your relatives were actually born?

Charles & Margery Barancik Foundation is pleased to announce a pilot program that lets Sarasota County Schools teachers, assistant principals, and principals do just that.

Overview
Our founders, Chuck and Margie Barancik, loved our community’s children and teachers. Because of Margie’s teaching career, they knew what research clearly states: a motivating and highly effective classroom teacher is the most important factor for a child’s academic success.

To honor Margie’s chosen profession, the TIME Fellowship (Time to Inspire Margie’s Educators) will support as many as 25 awards to Sarasota County School District educators, each totaling up to $12,000, to help refresh and renew their commitment to teaching.

Project proposals from both individual applicants and collaborative groups of two or more may be submitted. Each project idea should be intellectually revitalizing and personally renewing. The idea proposed should also seek to creatively expand an educator’s experiences through projects that are of a unique quality and provide opportunities for personal fulfillment that might otherwise not be available. To be competitive, each project proposal should:

- Be clearly written and well organized.
Illustrate how the applicant will experience meaningful renewal in his or her career.

Demonstrate sufficient planning and research to develop a realistic timeline and budget.

Although there are no specific requirements as to the length of time to complete a project, we emphasize the importance of spending sufficient time at any proposed destination(s) to accomplish a project’s goals. Proposals for projects that do not require several weeks’ time must explain clearly how the plan will result in meaningful renewal.

Who is Eligible?
Applications will be accepted from Sarasota County Schools (SCS) traditional public-school classroom teachers of record, assistant principals, and principals who are:

- Currently employed and have taught in SCS schools for at least three years as a full-time teacher in K-12 classrooms and or as an assistant principal or principal.
- Hold a valid Florida Professional Education license throughout the project.
- Confirm their intention to teach/work in SCS traditional public schools for three years after project completion.
- Gain support with two letters of reference from colleagues, in addition to the current principal. These references affirm the value of the applicant’s project and their ability to manage their budget, collect necessary documentation, and successfully complete on time. Principals and assistant principals must include a signed and dated affirmation on letterhead from a member of the District leadership approving their participation in the proposed TIME Fellowship.

**NOTE:** Each applicant must affirm their intention to teach in Sarasota County for at least three years following their project.

Key Dates

**March 20, 2022:** Application deadline
Applications must be completed and submitted online no later than 11:59 p.m. (EST) March 20, 2022, in order to be considered.

**April 15, 2022:** Notification and payment
All TIME Fellowship recipients will be notified by April 15, 2022. Those selected must electronically sign and return the Acceptance Agreement by midnight April 30, 2022. Contingent upon the Foundation’s...
Receipt of a signed Acceptance Agreement, payments to recipients are tentatively scheduled to be made in May 2022. The Foundation will award up to $12,000 directly to each recipient and will issue an IRS income reporting Form 1099 Misc. or other appropriate IRS report, typically at the beginning of 2023.

**January 31, 2024: Project completion**

While we hope the projects can be experienced in summer 2022, because of COVID, applications must propose a timeline that permits them to complete their renewal activities by January 31, 2024.

**February 28, 2024: Final Report Deadline**

Acceptance Agreements and reporting requirements (narrative and financial) will be sent to all recipients following the announcement of the awards. Final reports from recipients, including financial information, are due within six months of completion or February 28, 2024, whichever comes first. The final report includes a summary, required financial receipts, and a product documenting the experience to be submitted online.

**How to Apply**

All applications must be completed online at [https://barancikfoundation.org/TIME](https://barancikfoundation.org/TIME)

**Application steps**

1. Preview and prepare information for the online application.
2. Prepare your proposal according to the instructions on the following pages.
3. Obtain your letters of recommendation.
4. Obtain a copy of your valid Florida Professional Education license.
5. Complete your online application and upload your required documents.

**TIP:** Show your passion for your proposed project and help us understand why it would provide meaningful renewal for you. Reviewers will refer favorably to the ability to hear an applicant’s voice speaking through a proposal from the heart.

**NOTE:** Applications cannot be modified once submitted. Prepare and review your information carefully before submitting.
Application Instructions

Proposal and Questions
Successful proposals convey enthusiasm, imagination and evidence of “personal stretch.” They show evidence that applicants have devoted considerable thought to the types of renewal experiences they are seeking within the context of their project’s rationale and goals.

a. Name
   What is your legal name as reported to the IRS?

   *Collaborative Proposals: please list each team member’s name as reported to the IRS.

b. Project Title and 50-Word Summary
   What is your project about?

c. Need for Renewal and Reflection
   Why is renewal needed and important to you? Why is this a good time for your proposed renewal project? How will you allow for reflection and growth from the renewal project?

d. Project Goals and Activities
   What are your project goals? What specific activities will you engage in to accomplish your goals? These activities should be well-planned and based on current research about relevant opportunities, requirements and costs, and information and commitments, if necessary, offered from contacts with relevant individuals and organizations.

   *Collaborative Proposals: Activity variations for individual team members should be noted.

e. Vision for Renewal
   How do you envision renewed energy, enthusiasm and creativity will result from your project? How will this renewal impact your career as an educator and your students? How will it be intellectually stimulating and broaden your horizons?
f. **Timeline**

Provide a detailed timeline of your schedule of renewal activities and any projected follow-up. The timeline should reflect a series of activities over a substantial period of time that are clearly focused and tightly connected to the project’s goals. If your project includes travel, it is important that sufficient time is spent at the proposed destination(s) to accomplish your goals. Please note that personal time or sick leave may not be taken to complete the timeline.

*Collaborative Proposals: Timeline variations for individual team members should be noted.*

g. **Budget**

What costs will you have? Each fellowship opportunity will be funded up to $12,000. Your detailed, itemized budget should include your out-of-pocket expenses, such as transportation, lodging, fees, supplies, etc. A reasonable living stipend (compensation for your time in conducting the proposed project) is an allowable expense, which will be considered within the context, timeframe and goals of the project. In most cases, these funds will be subject to federal income tax, therefore, applicants are encouraged to include a line item to cover tax liability as needed.

*Collaborative Proposals: Each team member’s individual request should not exceed $12,000.*

h. **Work History**

History of positions held over the previous three years in traditional Sarasota County Schools along with the current year’s position.

Upload the following five attachments:

1) Current Florida Professional Education License, including evidence of certification and endorsements required for the current position held.
2) Budget that includes all allowable expenses.
3) Timeline that is realistic, within the scope of the fellowship, and clearly addresses the project’s activities.
4) Letter of recommendation from current principal (or district supervisor for principals).
5) Letters of recommendation from two additional colleagues.
TIP: Ensure that your letters of recommendation clearly state who they are from, what position they hold, and how they are associated with you. Letters also are viewed most favorably when they reflect firsthand knowledge about the applicant and their project.

Final Report Requirements
By February 28, 2024, selected applicants are required to submit a Final Report that includes the following:

1. A thorough, engaging summary that conveys the story of the TIME Fellowship and summarizes the timeline of the proposed activities.
   a. Includes evidence of personal and/or professional renewal.
   b. Includes evidence that instruction has been positively impacted.
   c. Includes a frank discussion of changes made, and/or regrets or lessons learned (Note: this will benefit future recipients).
2. A product documenting the story of this experience—video, photo collage, piece of art, etc.
3. Required financial receipts.

Tips for a Successful Application

Application:
• Although the application is online, prior research and planning are required for a successful application. One suggestion for completing the online application is to begin on a Word document using the headings of the online application; this allows the use of word count and grammar features to ensure perfection prior to submission. Also, it is advisable to review the application with a trusted, knowledgeable acquaintance for feedback.
• Ensure your “author’s voice” is evident throughout the application. Convey excitement and passion for the project.
• The application can only be submitted when all sections are completed and the required attachments are uploaded.

Budget:
• Use of personal funds to complete this project is not recommended, although not prohibited.

• It is anticipated that considerable time and research will be necessary to propose an accurate budget, and some activity costs may need to be reliable estimations.

Timeline:

• All activities must be completed over summer and/or holiday breaks by January 31, 2024. No sick days or personal leave will be allowed for this project’s completion.

Documentation for the Final Report:

• Envision participating in this experience and imagine achievable ways to document your story (e.g., photo journal, blog, video or artistic production, storyboard, etc.). This section on the application simply requires a suggestion for documenting this experience which you may revise as you engage in this experience. The Final Report is due February 28, 2024.

Letters of Recommendation:

• Review the application components with your current principal and selected colleagues, and ask that they include firsthand knowledge of you, this project, and your ability to follow through on all components in their letter.

Requirements of Recipients

To ensure the successful continuation of this project for colleagues in the future, selected applicants must sign and abide by a TIME Fellowship Acceptance Agreement that stipulates the following:

• Confirm the understanding that the purpose of this program is to encourage and support teacher creativity and renewal with the expectation that because of this opportunity instruction will be enhanced, resulting in a positive impact on students.

• Commit to remaining a SCS K-12 traditional classroom teacher, principal, or assistant principal for three years after project completion.

• Commit to adhering to the submitted budget.

• Confirm the understanding that there will be one check distribution based on the submitted budget--no additional funds will be awarded.

• Commit to completing the Final Report on time which documents the story of this TIME Fellowship in a format of choice.
• Commit to returning any and all unspent funds, unless Barancik Foundation, in its sole discretion and in rare circumstances, extends the project period or specifies in writing another appropriate use of funds.
• Commit to saving and submitting receipts (for allowable expenses only) that do not exceed the total funds awarded.
• Allow Barancik Foundation to publicly utilize any/all documentation related to this application, including submitted photos, blog entries, etc.

Other legal statements

Compliance with Law and Assumption of Risk: You agree and commit that your use of the funds and activities undertaken with funds received from Barancik Foundation will comply with all applicable laws, regulations and requirements. You also assume all risk of loss or injury, and accept full liability with respect to, your use of the funds and activities undertaken with funds received from Barancik Foundation.